

Mayor Kilpatrick called the Agenda Meeting to order at 10:19 PM followed by a salute to the flag. This meeting was held hybrid.

• **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, October 23, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Balka, Conti, Novak, Onuoha (via electronic communications), Roberts, Zebrowski

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Glenn Skarzynski, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Sean Kean, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

• **GENERAL DISCUSSION:**

**-Admin. & Finance**

1) Authorization to execute an agreement with the County of Middlesex for the acceptance of a FY2025 Municipal Alliance Grant in the amount of \$18,183.00

- Resolution.

**- Planning & Zoning**

1) Authorization to amend 12-1.3 Construction Fees to add fees required by Division of Community Affairs.

- Ordinance.

**- Public Safety**

**- Recreation**

**- Water & Sewer/Environmental**

1) Authorization to award a non-fair and open contract to Wachs Utility Products for one skid mounted valve & buffalo box vacuum in an amount not to exceed \$24,510.00.

- Resolution.

➤ **BUSINESS ADMINISTRATOR – Glenn Skarzynski**

1) Authorization to change employment status of Kaitlyn Mulcahy from Part-time Clerk 1 to Full-time Keyboarding Clerk 1 in the Clerk's Office, effective November 1, 2023.

- Approved.

2) Authorization to promote Jeanmarie O'Leary to Keyboarding Clerk 2 in the Clerk's Office, effective November 1, 2023.

- Approved.

3) Authorization to promote Wayne Bebert to Maintenance Worker 2 Grounds in the Parks Department, effective November 1, 2023.

- Approved.

OCTOBER 23, 2023  
AGENDA MEETING

4) Authorization to promote Richard Cierpial to Senior Maintenance Repairer in the Parks Department, effective November 1, 2023.

- Approved.

5) Authorization to promote Connor Deecken to Maintenance Repairer in the Parks Department, effective November 1, 2023.

- Approved.

6) Authorization to promote Beata Duigon to Supervisor Payroll Clerk & Benefits in the Finance Department, retroactive to October 1, 2023.

- Approved.

➤ **C.F.O. – Denise Biancamano**

1) Budget Transfer Resolution.

- Resolution.

2) 2022 Annual Audit Corrective Action Plan.

- Resolution.

3) Resolution for a Dedicated by Rider for Accumulated Absences.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

1) 2021 Roadway Paving and Reconstruction Project – Phase I – Closeout of Contract (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY – Sean Kean - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

**Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:22 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_